

COMPUTER OPERATOR I TRAINEE (075A02)

Salary: \$26,686.40 - \$35,921.60 annually, plus liberal fringe benefits

THE POSITION

This is technical work of average difficulty in the operation of electronic data processing equipment and in support of computer end users.

Employees in this class assist in the operation of computer equipment through computer consoles and related equipment. Employees participate in the development of procedures and the maintenance of operational technical controls. Work is performed under technical supervision and is reviewed while in progress and upon completion. The employee exercises reasonable initiative and independent action with supervisory assistance for unusual or difficult problems. Positions may require night and/or weekend work on a permanent or rotating basis.

NOTE: The duties of this position will include all of those duties set forth in the official job description.

THE REQUIREMENTS

1. Have successfully graduated from a standard high school or possess an acceptable G.E.D. certificate from a recognized issuing agency.
2. Possess at least one (1) year college, vocational or adult education courses in computer operations such as programming, network administration, PC support web design, or related. Attach transcripts or certificates of completion for each course.

EXAMINATION

At the end of the training program when the Trainee possesses one-year experience operating a medium to large mainframe or Unix based computer system, it will be necessary to have an examination, which the Trainee will be required to pass. This test will consist of a multiple-choice exam.

HOW TO APPLY

Application forms should be filled out completely and should clearly show that the minimum qualifications are met. Eligibility for hire may be based on a rating of the application; therefore, completeness and accuracy are of the utmost importance. Official City of Fort Lauderdale applications will be accepted and received at the Department of Human Resources, City Hall, 100 North Andrews Avenue – 3rd Floor, Fort Lauderdale, Florida, until 4:00 p.m., Wednesday, May 31, 2006.